



Join Our Outstanding

VOLUNTEER TEAM!

Your time and talents are essential to the continuing preservation and operation of the Historic Indian Agency House. Many hands make light and enjoyable work. We have a place for you!



Name: _____ Email: _____

Address: _____ Phone: _____

General availability: _____

Notes: _____

Please check all categories in which you may be willing to volunteer.

Building & Grounds

- Gardening
- Building maintenance and repair
- Lawn and trail care
- Cleaning (dusting, vacuuming, etc.)
- Special skills? (carpentry, electrical, etc.—specify)

Visitor Center

- Staffing the welcome desk (ticket & gift shop sales)
- Helping with gift shop displays or inventory

Operations

***Vol. docents will be interviewed, trained, & evaluated in order to deliver high-quality tours**

- Docent (leading guided tours)
- Substitute docent (on as-needed, fill-in basis)
- Stuffing envelopes

Community Outreach

- Parades (bldg. float or participating—specify)
- Staffing HIAH booths at community events
- Public speaking (specify interests & credentials)

Hospitality / Events

- Setting up/taking down for special events
- Planning or assisting with special events
- Cooking/supplying food for events

Collections & Exhibits

- Helping set up at start of season & placing artifacts in archival storage for the off-season
- Exhibit design or construction
- Special skills or credentials? (specify)

Education

***Background checks may be conducted for those working with children**

- Giving presentations in 4th/5th grade classrooms
- Helping with large groups (field trips, etc.)
 - Groups of children
 - Groups of adults
- Helping with special workshops and events
 - Adults
 - Children
- Designing educational curriculum/materials
 - Adults
 - Children
- Helping with scholarly research
- Contributing articles to *Wau-Bun Express* newsletter
- Reenacting (specify)
- Nature trail programs (design, lead, assist—specify)

Fundraising

- Planning &/or hosting fundraising events/booths

Arts & Technology

- Photography / videography
- Audio / video editing
- Graphic design (t-shirts, ads, brochures, etc.)
- Technology assistance
- Talents? (drama, art, music, sewing, etc.—specify)

Other talents and interests

- (specify)
- Helping in advisory capacity (specify expertise)

Thank you!

Historic Indian Agency House

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608-742-6362

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Please return this form to us at 1490 Agency House Road, Portage, WI 53901, or go to our website (www.agencyhouse.org) and complete the form online.